

## **Invitation for Technical Empanelment of Survey Agencies to carry out survey work for ISTS & other ITP Assignments being undertaken by PFCCL**

PFC Consulting Limited, a wholly owned subsidiary of Power Finance Corporation Limited (A Government of India Undertaking), invites proposals from survey agencies for technical empanelment to carry out survey and preparation of survey reports for ISTS and ITP projects being undertaken by PFCCL.

Interested survey agencies may visit <https://www.pfcclindia.com> for detailed information regarding empanelment process.

The survey agencies may download the application formats for Technical empanelment from 02.05.2024 and send the application form for Technical empanelment to PFC Consulting Limited so as to reach PFCCL by 17.05.2024. It may be noted that the process for technical empanelment would be kept open and the agencies would be allowed to apply for the same as mentioned at clause 4.0. The applications received for empanelment during one quarter shall be processed for empanelment in the subsequent quarter.

The important timelines in regards to the initial empanelment are as follows:

1. Opening date for downloading the of application document for Technical empanelment: 02.05.2024
2. Last date for receipt of application form for initial Technical empanelment by PFCCL: 17.05.2024

Survey agencies are advised to regularly visit our website to keep themselves updated regarding clarifications/ amendments regarding Technical empanelment, if any

Note: PFC Consulting Limited reserves the right to cancel or modify the Technical empanelment process without assigning any reason and without any liability. This is not an offer.

### **General Information**

#### **1.0 Category for Technical empanelment**

Based on the size/type of survey, the Survey Agencies would be empaneled in one or more of the following categories.

- (i) Line (220 KV and above)length up to 200 km without Substation
- (ii) Line (220 KV and above)length up to 200 km with Sub-station(s)
- (iii) Line (220 KV and above)length more than 200 km without Substation
- (iv) Line (220 KV and above)length more than 200 km with Sub-station(s)

#### **2.0 Eligibility Criteria**

- i) A work of Survey and preparation of report for Transmission line and Sub-station/Pooling Station under any one of the following categories would be considered as eligible assignment if it has been completed during the period from FY 2018-2019 till seven (07) days prior to bid submission date.
  - a. Line (220 KV and above)length up to 200 km without Substation
  - b. Line (220 KV and above)length up to 200 km with Sub-station(s)
  - c. Line (220 KV and above)length more than 200 km without Substation
  - d. Line (220 KV and above)length more than 200 km with Substation(s)
- ii) A firm should have completed at least two eligible assignments under any category to be eligible for consideration for Technical empanelment under that category.
- iii) However, if Survey Agency has experience of Line length more than or equal to 200 km in at-least two projects, then it would automatically be considered for Technical empanelment for survey work assignments for Transmission Line length less than 200 kms.

- iv) Further, if Survey Agency has two qualifying experiences under two different categories, then its application would be considered under the lower category of Technical empanelment.

### **3.0 Period of Technical empanelment**

- (i) The Technical empanelment would be valid for a block of 5 years from the date of issuance of first block of Technical empanelment letters by PFCCL or as and when cancelled by PFCCL.
- (ii) The process for new Technical empanelment and upgradation in category of Technical empanelment would be kept open and request for the same could be submitted by the Agencies as described at clause 4.0 below. The new applications received shall be processed on quarterly basis.
- (iii) The technical empanelment would be valid for a block of 5 years from the date of issuance of first set of technical empanelment letters by PFCCL or as and when cancelled by PFCCL. However the last date of validity of technical empanelment would remain same for all the empaneled agencies irrespective of their individual date of appointment during the said block of 5 years.

### **4.0 Submission of Application for Technical empanelment**

- (i) The following documents shall constitute the Application Form for Technical empanelment with PFCCL. The application shall be considered as in-complete in case of non-submission /wrong submission of any of the following documents and may be rejected from further processing.
- a) Covering letter in the letter head of the as per the Format at Annexure-I.
  - b) Application form as per the Annexure-II duly signed by the authorized signatory.
  - c) The supporting certificates/documents as mentioned under General information about the Agency of Annexure-II
  - d) Details of Past experience of the firm as per format provided as per Enclosure-1 of Annexure-II.
  - e) Documentary evidence in support of past experience mentioned Enclosure-1 of Annexure-II.
  - f) Authorization Letter in favor of the Authorized Signatory as per format provided at Enclosure - 2 of Annexure-II.
- (ii) The application for initial Technical empanelment shall be sent to the following address in a closed envelope so as to reach by the due date.

**General Manager (PE-I)**  
**PFC Consulting Ltd.,**  
**9<sup>th</sup> Floor, A-Wing, Statesman House,**  
**Connaught Place, New Delhi 110001.**

The due date for receipt of the application at the above address is 17.05.2024.

- (iii) Post submission of the application for technical empanelment, applicants should communicate with PFCCL respond only in writing/email.

### **5.0 Evaluation of Applications for Technical empanelment**

- (i) The application forms would be scrutinised by PFCCL for non-submission /wrong submission of documents asked for and PFCCL may call for any clarifications/ information if required.
- (ii) On the basis of the submission of documents for eligible experience PFCCL would issue a letter technical empanelment as survey agency under following four categories:

A. Survey for Line (220 KV and above) of length up to 200 km without Sub-station	B. Survey for Line (220 KV and above) up to 200 km with Sub-station(s)
C. Line length more than 200 km without Substation	D. Line length more than 200 km with Sub-station(s)

**COVERING LETTER**

(On the Letter head of the organization/Firm duly signed each page by Authorized signatory)

**Bidder's Application Ref. No.\_\_\_\_\_ and Date\_\_\_\_\_**

Person to be contacted: .....

Designation: .....

Telephone No.: .....

Email : .....

To

**General Manager**

**PFC Consulting Ltd.**

9<sup>th</sup> Floor, A-Wing, Statesman House,

Connaught Place, New Delhi 110001.

Dear Sir,

1) We have understood the instruction and the terms & conditions mentioned in the application formats/ Documents for technical empanelment and are fully aware of nature of consultancy services required for Survey and preparation of report for Transmission line and Sub-station.

2) We hereby submit our application for Technical empanelment as survey agency with PFCCL for Survey and preparation of report for Transmission line and Sub-station under the following category(ies): (tick at least one)

(i) Line length up to 200 km without Substation	
(ii) Line length up to 200 km with Sub-station(s)	
(iii) Line length more than 200 km without Substation	
(iv) Line length more than 200 km with Sub-station(s)	

3) We hereby submit our application for Technical empanelment with PFCCL for Survey and preparation of report for Transmission line and Sub-station consisting of:

- a) Covering Letter on the letter head of the organization/firm as per **Annexure-I** duly signed by the Authorized Signatory.
- b) Application form as per the **Annexure-II** duly signed by the authorized signatory.
- c) The supporting certificates/documents as mentioned in under "General information about the Agency" of Annexure-II.
- d) Authorization Letter in favor of the Authorized Signatory as per format provided at Enclosure -1 to Annexure-II.
- e) Details of Past experience of the firm as per format provided as per Enclosure-1 to Annexure-II.
- f) Supporting documents for experience mentioned at Enclosure-2 to Annexure-II.

4) We declare that our services will be rendered strictly in accordance with the specifications of Work in case of placement of award to us by PFCCL.

- 5) We hereby declare that only the company, persons or firms interested in this proposal as principal or principals are named herein and that no other company, person or firm other than one mentioned herein have any interest in this proposal or in the contract to be entered into, if we are awarded this contract.
- 6) We understand that entire process of Technical empanelment by PFCCL. We give our unconditional acceptance/compliance to the Application forms/ Documents issued by PFCCL in this regard. Our application is unconditional.
- 7) We confirm and certify that all the information/ details provided in our bid are true and correct.
- 8) We also declare that by submission of this Technical empanelment we do not have any conflict of Interest with any of our prior or current obligations to other organizations/clients and also do not have business or family relationship with member(s) of PFC's and/or PFCCL's employees or persons positioned in or on the Board of these two organization by whatever process and if found incorrect, we may be debarred from any further engagements by PFCCL forever.
- 9) We certify that all the information provided in our application, including the supporting documents related to our past experience are true. We understand that any willful misstatement in the application may lead to disqualification or cancellation of Technical empanelment or termination of contract if executed. We also understand that in such a case we may be debarred for future assignments with PFCCL for a period of maximum three years from the date of such disqualification.
- 10) Further, we undertake that in the event of our appointment as sub consultant, given the nature of the work being entrusted, the contents/ essence of any reference/ documents given would not be disclosed to any third person without the express approval of PFCCL, failing which the engagement of the organization would be terminated.
- 11) We hereby confirm and declare that we are not blacklisted/ De-registered/ debarred by any Government department/ Public Sector Undertaking/ Private Sector/ or any other agency for which we have Executed/ Undertaken the works/ Services during the last 5 years.

**Signature of Authorized Person**  
**Name, Designation & Company seal**

Date:

Place:

**Application for technical empanelment as survey agency with PFCCL for survey work for ISTS & other  
ITP Assignments by PFCCL.**

**1. General information about the Agency**

<b>S. No.</b>	<b>Particulars</b>	<b>Response</b>	<b>Attachement / document</b>
1.	Name of the Survey Agency		
2.	Propertier/ Partner/ Promoter Name		Certificate of incorporation
3.	Authorised signatory's Name		
4.	Whether comes under MSME/SME sector		Certificate of MSME/SME
5.	GST No.		GST regn certificate copy
6.	PAN No		PAN copy
7.	Details of existing empanelment with PFCCL/PFC		Letter of empanelement if any
8.	Contact details of authorized Person		
a	Name:		
b	Mobile No. :		
c	email id:		
9.	Official Communication Address:		

**2. Enclosures**

- a) Authorization certificate – as per Enclosure -1 to Annexure-II
- b) Experience of organization as per Enclosure-2 to Annexure-II

We/ I hereby certify that above information is true and authenticated by me and any incorrect/false submission may lead to cancellation of my application for technical pre-qualification for tenders related to survey works for ITPs and similar projects to be floated by PFCCL.

It is requested to consider my application for technical pre-qualification for tenders related to survey works for ITPs and similar projects to be floated by PFCCL.

**Authorised Signatory's sign with seal :**

**Date**

**AUTHORISATION LETTER**

**(On the Letter head of the Organization/Firm)**

I \_\_\_\_\_ certify that I am \_\_\_\_\_ of the Organization, organized under the laws of \_\_\_\_\_ and that \_\_\_\_\_ who signed the above Proposal is authorized to bind the organization by authority of its governing body.

**Signature:**

**Full Name:**

**Address:**

**(Company Seal)**

**EXPERIENCE OF ORGANIZATION**

1. **Brief Description of the Organization along with Organizational set up of the Company/ Institute:**

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2. **No. of Survey & Project Report for transmission lines and substations along with documentary evidence**

**(The bidder's relevant experience during the period from Indian FY 2018-19 including the current Financial Year till seven (07) days prior to bid submission date.):**

S. No.	Name of Assignment	Brief description/ Scope of the assignment	Name of the Client	Work Order No.& date	Date of		Documentary Proof* enclosed	
					Start	Finish	Work Experience	Proof of Completion enclosed
1.								
2.								
3.								

1. It is hereby certified that the above mentioned details are true and correct.
2. It is hereby certified that our company has actually carried out and completed the above mentioned work/assignments

**Signature of Authorized Person  
Name, Designation & Company seal**

Date:

Place:

- # Documentary evidence: e.g. Copy of work Order/Letter of Award/Lol/Purchase Order etc. along with Client's certificate for successful completion of the assignment/ Copy of final milestone invoice & receipt of payment against final milestone) to be provided in support of past experience.